

TWOOSH PARENT/GUARDIAN & VISITOR CODE OF CONDUCT



CODE OF CONDUCT

Thornleigh West OOSH is committed to protecting children/ Educators and families attending the service. TWOOSH strives to provide a child safe environment at all times and this code aims to provide parents/guardians and visitors with certainty about what are acceptable standards of behaviour when attending TWOOSH. This Code will support parents/guardians and visitors to respond in a way that supports the safety, welfare and wellbeing of educators, children and families at all times. As a parent/guardian of a child attending TWOOSH, you must meet the following requirements in regard to your conduct during the times when you are present at the Centre.

- ◆ Respect the rights, dignity and worth of every educator, management committee member, children and families regardless of their gender, ability, cultural background or religion.
- ◆ Be a positive role model.
- ◆ Be courteous and respectful.
- ◆ Use appropriate language at all times.
- ◆ Do not attend the service if you are affected by illegal drugs or alcohol, or consume them while at TWOOSH.
- ◆ Do not smoke at the service or surrounding areas.
- ◆ Understand the repercussions if you breach, or are aware of any breaches of, this code of conduct.
- ◆ Adhere to service policies and procedures
- ◆ Only photograph my own children and these photographs may not include other children or staff at the Centre.

PARENT CONTRACT (PLEASE SIGN)

I /We hereby support my/our child/rens enrolment at Thornleigh West OOSH . I have carefully read this code of conduct, and accept responsibility for complying with it in all respects. I also agree that sanctions may be imposed should I/We breach any aspect of the Code of Conduct. These may include:

- ◆ Warnings, either verbal or in writing
- ◆ Exclusion from TWOOSH for a period of time as set down by the Parent Management Committee. Your child will still be able to attend TWOOSH, however, you must make arrangements for an authorised person to drop them of or collect them during the exclusion period. A meeting will be held with the Management team to determine an appropriate course of action in order to move forward.
- ◆ Permanent exclusion from TWOOSH

I/We agree that while attending TWOOSH I /We will conduct myself/ourselves in a manner, which allows me/us to act as a positive role model to children, families and educators.

- ◆ I/We will act respectfully and responsibly toward all, management, children and families. Abusive, insulting and offensive language or actions are unacceptable.
- ◆ I will respect the facilities and equipment at TWOOSH.

- ◆ I understand that verbal abuse and violent behavior towards any educator, child/ren or families is unacceptable at all times and would make me liable to serious consequences. (as is any sexual, racial and other form of harassment).

In order to provide a safe environment for educators, children, families and visitors at TWOOSH, management reserves the right to take appropriate action if this Code of Conduct is breached in any way.

I/We (parent(s) name), in supporting my child/ren's enrolment at TWOOSH, acknowledge that I have read and agree to comply with the above Parent/Caregiver Code of Conduct. I accept that breaches of the Code of Conduct will carry consequences as listed above.

Name:	Date:
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Signature:
